

**CONSTITUTION and BYLAWS  
of the  
Mid-Florida Quarter Midget Racers' Association**

Revised 8/27/05

**PREAMBLE**

We the members of MFQMRA in order to create a clean, safe and healthy sport in which to teach, through example, a sense of fairness, generosity, responsibility and better sportsmanship to the younger generation, do ordain and establish this Constitution and Bylaws for the Mid-Florida Quarter Midget Racers' Association.

**ARTICLE I  
(Name and Office)**

**Section 1. Name**

The name of the Association shall be Mid-Florida Quarter Midget Racers' Association.

**Section 2. Principle Office**

The principle office of the Association shall be at a place designated by the Board of Directors.

**ARTICLE II  
(Purpose and Policy)**

**Section 1. Purpose**

The purpose of this Association is:

- a. To develop a joint interest and understanding between child and parents working together.
- b. To create and maintain a clean, safe, healthy sport which may be enjoyed by the entire family.
- c. To acquaint the younger generation with the handling of mechanical devices, coordination, alertness and the ability to handle motor driven vehicles.
- d. To impress the younger generation with the ideas of generosity, fairness, and a sense of responsibility without envy toward others.
- e. To acquaint the younger generation with the thrill of competition and a sense of accomplishment in a well regulated sporting event.

- f. To teach better sportsmanship through examples set by parents.
- g. To expand and develop Quarter Midget Racing in Orange County, Florida.

### **Section 2. Policy Toward QMA**

The policies of the Association shall be:

- a. To maintain alliance with and assist the Quarter Midgets of America whose purpose is to develop, direct, and promote the objective of associated clubs and their members on a national basis.
- b. To furnish representatives as requested by the Regional Director to be sent to the annual QMA Board of Directors meeting to assist in recommendations, changes, or additions to QMA rules and assist in setting up ballots for the following year.
- c. To assure that all racing schedules have been coordinated with the Regional Director.
- d. To communicate for information and interpretation through the Regional Director.
- e. To assure that all members of the Association have received the latest QMA Racing Rules and Specifications and are incorporating these specifications into the racing equipment.

### **Section 3. Policy Local**

- a. To assure that membership meetings are convened as required to properly and timely handle all regular and special matters important to the membership.
- b. To assure that all members of the Association have received the Mid-Florida Quarter Midget Racers' Association Rules and Regulations which will include a copy of these Bylaws.
- c. To assure that uniform engine, car, racing and safety rules are adhered to by all members of the Association.
- d. To maintain records of all business activities associated with the management of the Association and have these records in available condition at all times.

## **ARTICLE III (Powers of the Association)**

### **Section 1. General**

The Mid-Florida Quarter Midget Racers' Association shall have all the general powers of a Non-Profit Association as provided by the Code of Florida.

### **Section 2. Powers and Limits**

- a. The Association shall conduct and carry on such recreational and non-profit enterprises associated with the Association and its members.
- b. The Association shall have no right to engage in and it will not engage in the business of selling, disposing or keeping any liquor or alcoholic beverage at or near the premises of the Association for use by or consumption by its members or their guests. (See ARTICLE XI, Sections 1, 2, 3, and 4 - Trial, Suspension, and Expulsion of members).
- c. No sale or lease of Association property may be made without the authorization of the Board of Directors. Such sales or leases evidenced by writing, shall be signed by the President or the Vice President and by the Secretary or Treasurer of the Association.
- d. Upon dissolution of the Association, the property of the Association shall be made available to similar or like institutions under terms set by the majority vote of the active membership at the time. Also, the property may be distributed to one or more recognized charities or other non-profit organizations by a majority vote of the active membership at that time.

## **ARTICLE IV (Membership)**

### **Section 1. Eligibility**

Any family, man and/or woman, with or without children, whose interests are consistent with the purpose and objectives of the MFQMRA will be eligible for membership under the classifications as stated by the national organization.

- a. Application is made in writing. Forms are maintained by the Secretary.
- b. Signing a statement indicating he/she has received, will read and adhere to the MFQMRA Constitution and Bylaws, Code of Conduct, and Racing Rules and Specifications.
- c. Payment of membership dues (National and Local) and insurance premiums.
- d. Drivers have completed the approved MFQMRA training course and/or have demonstrated to the Novice Committee their driving ability.
- e. Proof of age is required (birth certificate) upon application for new membership for each prospective driver.

### **Section 2. Classification of Membership**

- a. Family - Parents/legal guardians of all drivers under age 18. Includes voting privileges, insurance is provided to all listed on application.
- b. Alternate Handler - Individuals (18 years or older) who wish to be a handler and/or

owns quarter midget cars and will be in the hot chute and/or on QMA tracks. No voting privileges are provided, insurance coverage is provided.

c. Associate Member - Married couples that do not have children of racing age. This member cannot handle a race car nor work in the hot chute areas or on a QMA track. No voting privileges or insurance is provided.

### **Section 3. Privileges and Responsibilities**

a. All family memberships may have one vote per family on any motion of business before the membership.

b. At least one adult or handler must be present at a meeting in order to exercise the voting rights of that member family.

c. No business shall be deemed official or be binding on the members unless conducted at a meeting of the general membership. A vote shall consist of the majority of the membership present.

d. All family membership members are required to volunteer in the areas of concession, judging, scoring and tower, and work parties. Volunteer schedules will be reviewed quarterly and members will be notified if they are not participating as deemed reasonable.

e. Only QMA members may compete in MFQMRA and QMA sanctioned Quarter Midget events on any approved track and will be covered by their QMA insurance, according to the limits of the policy. All members shall be familiar with the rules and regulations of QMA and shall conduct themselves accordingly.

## **ARTICLE V (Dues and Finances)**

### **Section 1. Annual Dues**

The following dues and fees must be paid in order to maintain active membership:

a. QMA annual dues as determined by QMA. A fee will be charged for replacing a QMA driver card.

b. MFQMRA annual dues shall be determined at a general membership meeting by September for the following year.

c. All QMA and MFQMRA dues are payable by December 1st of each year.

d. There will be a charge, as determined by QMA, for restrictor plates.

e. New members entering the Association before September 1st will pay a full race season dues and fees. New members entering the Association after September 1st will be paid in full for the following racing season.

- f. All dues and fees other than pit fees will be paid directly to the Association Treasurer.
- g. The fiscal year for the Association shall be from January 1st to December 31st.

## **ARTICLE VI (Officers of the Association)**

### **Section 1. Officers**

- a. The elected officers of the Association shall be President, Vice President, Race Director, Secretary, Treasurer, Technical Director, Safety Director, Training Director and Publicity Director. The elected officers shall constitute the Board of Directors.
- b. All current officers on the Board of Directors must renew their membership prior to December 31st of the current year. If the membership is not renewed on or before January 15 of the following year, the board position will be considered vacant and a special election will be held to fill the position.

### **Section 2. Duties**

#### **The President Shall**

- a. Have the usual executive powers and supervision and management such as may pertain to the office of President as are prescribed in the Bylaws and designated from time to time by the Board of Directors.
- b. Preside at all meetings of the Association.
- c. Call special meetings as provided for in the Bylaws and others which are deemed necessary (See ARTICLE VIII Meetings of the Association, Section 1-b).
- d. Be ex officio, the chairman of the Board of Directors and a member of all committees except the nominating committee.
- e. Appoint the chairman and members of such committees as are approved by the Board of Directors or the general membership.
- f. Represent the MFQMRA with other organizations and at public meetings and conferences, or designate an alternate.
- g. Advise the Regional Director of all race schedules.
- h. Determine, with the Board of Directors, the two signers on checks drawn upon the Corporation bank account by the Treasurer.
- i. Execute, with the Secretary, all legal documents of the Association and shall sign all obligatory instruments, contracts and notes by which the Association shall become legally bound to third parties.

- j. Appoint a member from the Board of Directors to serve as temporary Race Director for those events where the Race Director is absent.
- k. See that all rules and regulations of the Association are enforced.

#### **The Vice-President Shall**

- a. Perform the duties of the President in the case of his/her absence or disability.
- b. Serve as Chairman of the Concession Committee and any other committee, except the nominating committee, when designated by the President.

#### **The Race Director Shall**

- a. Govern the conduct of all races and make final decisions concerning the conduct of all races and protests of races as set forth in the QMA Rules and Regulations.
- b. Be responsible for seeing that the flagman, corner men, and judges are present for all races.
- c. Serve as a member of the Training Committee.
- d. Serve as Chairman of the Pit Steward Committee.

#### **The Secretary Shall**

- a. Keep the records of the Association and books of account.
- b. Issue notices of meetings and agendas as directed by the President.
- c. Have the custody of all records such as minutes, bylaws, rules and regulations.
- d. Issue all the necessary membership cards or other evidence of membership.
- e. Attest all signatures of the President to contracts, notes, and other obligatory instruments of the Association as are authorized by the Board of Directors.
- f. Serve as Chairman of the Tower/Scoring Committee.
- g. Further perform all other duties normally and usually performed by and pertaining to the office of Secretary.

#### **The Treasurer Shall**

- a. Collect all annual dues and other monies of the Association.
- b. Issue checks upon the Association's bank account and his/her signature shall thereupon be co-signed by another board member as assigned by the Board of Directors.

- c. Make disbursements as directed by the Association or the Board of Directors.
- d. With the approval of the Board of Directors, make special arrangements with a recognized financial institution, or institutions regarding any investments.
- e. Serve as Chairman of the Finance Committee.
- f. Be custodian of title deeds, securities and any other business papers belonging to the Association.
- g. Keep regular financial books.
- h. Render a detailed financial report at each scheduled meeting of the Association.
- i. Transfer financial records and accounts to the successor no later than January 31st.
- j. Perform all duties usually pertaining to the office of Treasurer.

#### **The Technical Director Shall**

- a. Be responsible for seeing that the QMA Rules and Specifications concerning engines, cars, equipment and safety are adhered to.
- b. Serve as Chairman of the Technical Committee and Fueling Committee.

#### **The Safety Director Shall**

- a. Be responsible for seeing that all aspects of safety to include, but not limited to, QMA and MFQMRA rules, regulations and specifications are adhered to.
- b. Be responsible for teaching racing violations and reasons for disqualifications to members.
- c. Serve as a member of the Training Committee.
- d. Serve as Chairman of the Track Maintenance Committee.

#### **The Training Director Shall**

- a. Be responsible for overseeing the administration of applications for new members.
- b. Be responsible for scheduling of novice training sessions.
- c. Be responsible for scheduling other members of the Training Committee to attend novice training classes prior to the termination of a session to provide information regarding safety, club member responsibility and to have the committee approve novice drivers for racing.

#### **The Publicity Director Shall**

- a. Be responsible for the promotion of MFQMRA racing activities.

- b. Handle publicity for the Association.
- c. Be Chairman of the Publicity Committee.
- d. Serve as Parliamentarian for the Association.

### **Section 3. Terms of Office**

- a. Beginning of Terms - The term of each office shall begin on January 1st of each year.
- b. Term of Office - The officers shall serve for a term of two (2) years each, alternating half of the positions on the board each year.

### **Section 4. Maximum Positions Held**

- a. No member shall hold more than one office at any given time except when the office of Secretary and Treasurer are combined.

## **ARTICLE VII (Nominations and Elections)**

### **Section 1. Nominating Committee**

- a. The Nominating Committee shall consist of three members appointed by the President, and one Director who shall serve as Chairman. The Board of Directors shall elect the Chairman of the Nominating Committee.
- b. Shall be appointed at a general membership meeting by August of each year.

### **Section 2. Nominations**

- a. The Chairman of the Nominating Committee shall nominate at least one member for each elected office at the September meeting. Prior consent of each member to serve shall have been obtained by the Nominating Committee.
- b. Additional nominations may be made from the floor provided consent of the person has been obtained. The consent must be in writing if the member is absent.
- c. All members who wish to run for an office on the Board of Directors shall renew their membership upon acceptance of the nomination.

### **Section 3. Elections**

- a. The Board of Directors shall be elected by a majority vote. The voting shall be conducted by the Nominating Committee and shall consist of a written ballot. The ballot is to include voting instructions. The deadline for ballots to be received shall be October 15th. The Nominating Committee will receive, count and verify votes shown on the ballots. Membership to determine whether to handle ballots by mail or in person during

a race night.

b. Each member family membership shall be entitled to one vote for each office.

#### **Section 4. Vacancies**

a. All vacancies in office, excluding the Presidency, shall be filled for the unexpired term by a member elected by a majority vote of the general membership present. Members must be notified of a special election.

b. A vacancy in the office of President shall be filled by the Vice-President. The vacancy thus created shall be filled in accordance with Section 4.a. of this ARTICLE.

#### **Section 5. Qualifications**

Any adult or handler from an active Mid-Florida QMRA family membership may serve on the Board of Directors.

### **ARTICLE VIII (Meetings of the Association)**

#### **Section 1. Meetings**

a. Regular meetings of the Association will be held bi-annually.

b. Special meetings of the Association may be called by the President at any time. Upon the written request of any three members of the Board of Directors or any six active members of the Association, the President shall call a special meeting of the Association.

### **ARTICLE IX (The Board of Directors)**

#### **Section 1. Members**

a. The Board of Directors shall consist of the elected officers of the Association.

b. The President shall be the Chairman of the Board.

#### **Section 2. Powers and Duties**

a. The Board shall have general supervision over the Association and legal affairs of the Association in conforming with the Bylaws, and actions of the general membership.

b. Adopt rules to govern its own proceedings.

c. Appoint an audit committee by December 31st to audit the Treasurer's records which

will consist of the outgoing and incoming Treasurer and the auditor to be completed by January 31st.

- d. Make reports on its work and actions to the members at the regular meetings.
- e. Shall receive membership applications and process in accordance with provisions of these Bylaws.

### **Section 3. Meetings**

- a. The Board of Directors shall meet at least once before each regular meeting of the Association, at the call of the President, and at other times at the written request of any three members of the committee.
- b. Minutes of these meetings will be made available upon request to the membership.

### **Section 4. Voice Vote**

- a. In the interim between meetings the President may poll the Board of Directors on any question submitted for consideration provided each member of the committee shall have the opportunity to vote upon the question submitted.

### **Section 5. Quorum**

- a. The quorum of a meeting of the Board of Directors shall be a majority of the members.

## **ARTICLE X (Committees of the Association)**

### **Section 1. Standing Committees**

There shall be the following standing committees as needed and approved by the Board. The head of each committee shall be or report to a Board Member.

- a. Rules, Regulations and Bylaw Committee
- b. Points and Trophy Committee
- c. Maintenance Committee
- d. Scoring/Tower Committee
- e. Concession Committee
- f. Safety Committee
- g. Pit Steward Committee
- h. Fueling Committee
- i. Publicity Committee

### **Section 2. Functions**

- a. The Rules, Regulations and Bylaws Committee shall receive, review and report in writing all proposed rule changes and amendments to the Constitution and Bylaws at the

regular meetings of the Association.

- b. The Points and Trophy Committee shall keep a running total of all points for each driver.
- c. The Maintenance Committee shall perform all preventive maintenance to the property of the Association and keep the track and related fixtures in a good state of repair. Will supervise the construction of all additional fixtures.
- d. The Scoring/Tower Committee shall be responsible for making entries in the novice log books such as qualifying times, main or semi events, start and finish position in the race. The scoring committee shall furnish all scorers, callers, lap counters, etc. at each race. Will furnish each member with the QMA Scoring Manual and updates to this manual as received by the club. Shall assist with all paperwork for QMA on Sanctioned Race Events.
- e. The Concession Committee shall be responsible for operating or overseeing all concessions at MFQMRA sponsored events. Shall be accountable for all monies collected from the concessions and turn in all monies, receipts for expenses, etc. to the Treasurer.
- f. The Safety Committee shall be responsible for reviewing safety issues with each new novice driver/family and work with Training Director to make sure new families have all safety information. Shall be accountable for safety inspections at all MFQMRA and QMA races. Shall be responsible for maintaining safe conditions and meeting QMA safety standards at the MFQMRA track at all times.
- g. The Pit Steward Committee shall be responsible for the line up of all races, keeping cars in assigned pits and will be responsible for qualifying all cars..
- h. The Fueling Committee shall be responsible for assigning members to oversee the maintenance of refueling stations at all QMA sanctioned events.
- i. The Publicity Committee shall be responsible for promotion of MFQMRA racing activities to include but not be limited to raffles, T-shirt sales, track advertising spots, trophy/ad/jacket sponsorships, etc.

### **Section 3. Special Committees**

Such special committees may be authorized by the Board of Directors or by a majority vote of the members at a meeting of the Association from time to time as may be necessary. The Chairman and members of such committees shall be appointed by the President. Such committees may have one or more members and the duration of existence of the committee shall be stated at the time of the committee's creation.

### **Section 4. Qualifications**

Any adult or handler from an active member family may serve as a committee member.

### **Section 5. Reports**

All reports from standing and special committees shall be made available upon request to any member and a copy of all reports will be filed with the Secretary.

#### **Section 6. Quorum**

The quorum of all standing and special committees shall be a majority of the members.

### **ARTICLE XI (Parliamentary Authority)**

All MFQMRA members and their families are expected to act in a manner that is a credit to the sport, both on and off the track, at all MFQMRA events and all QMA sanctioned events. Therefore, disciplinary acts will be reviewed by the Board of Directors for possible disciplinary action based on the QMA Code of Conduct.

### **ARTICLE XII (Amendments to the Bylaws)**

All proposals for amendments shall be presented to the Chairman of the Rules, Regulations and Bylaws Committee at least four weeks before the meeting of the Association at which the adoption is to be considered. The Committee Chairman shall report the proposed amendments in writing, assuring that the Secretary gets a copy. The Bylaws may be amended by a two-thirds majority of the active members present. Every amendment to the Bylaws of the Association shall be numbered, dated, and attached to this document under ARTICLE XIII Ratification and Establishment. Every amendment to the Bylaws shall become effective and binding on all members at the time of adoption.

### **ARTICLE XIII (Ratification and Establishment)**

The Ratification of this Constitution and Bylaws shall be accomplished in the same manner and by the same procedure as outlined in ARTICLE XII Amendments.

These rules and Bylaws shall be the only rules and regulations governing the Mid-Florida Quarter Midget Racers' Association.

Ratified at a general meeting of membership.

## **Amendments**

**1. 4/24/04**  
**(addition)**

**ARTICLE VII**  
**(Nominations and Elections)**  
**Section 2. Nominations**

*c. All members who wish to run for an office on the Board of Directors shall renew their membership upon acceptance of the nomination.*

**2. 4/24/04**  
**(addition)**

**ARTICLE VII**  
**(Nominations and Elections)**  
**Section 5. Qualifications**

*Any adult or handler from an active Mid-Florida QMRA family membership may serve on the Board of Directors.*

**3. 4/24/04**  
**(change)**

**ARTICLE VI**  
**(Officers of the Association)**  
**Section 1. Officers**

*a. The elected officers of the Association shall be President, Vice President, Race Director, Secretary/Treasurer, Technical Director, Safety Director, Training Director and Publicity Director. The elected officers shall constitute the Board of Directors.*

*b. All current officers on the Board of Directors must renew their membership prior to December 31st of the current year. If the membership is not renewed on or before January 15 of the following year, the board position will be considered vacant and a special election will be held to fill the position.*

**4. 8/27/05**  
**(change)**

**ARTICLE XI**  
**(Parliamentary Authority)**

*All MFQMRA members and their families are expected to act in a manner that is a credit to the sport, both on and off the track, at all MFQMRA events and all QMA sanctioned events. Therefore, disciplinary acts will be reviewed by the Board of Directors for possible disciplinary action based on the QMA Code of Conduct.*

